

OCIA Fact Sheet Instructions

Please complete all the personal information regarding your name - give your full name **and your maiden name if applicable** – date and place of birth and the full names of your father and mother, as well as their religion. **Please provide a copy of your birth certificate.**

Please provide your address, preferred phone number and an email address where you can be reached.

SECTION II. RELIGIOUS HISTORY

Please answer the question of your present religious affiliation. If you answer **“Yes”** to the question **“Have you ever been baptized?”** Please answer all the questions regarding the date of baptism, religion/denomination, Church and Church address where you were baptized.

- ❖ **Baptized Catholic:** If you are baptized Catholic, please indicate those sacraments you have already received. You will also need to submit a **Baptismal Certificate issued within the last six months which you will need to obtain from the Catholic Church where you were baptized.** We need **the original** issued by the Church which will have the Church seal and official signature.
- ❖ **Baptized by other Christian Church:** Please submit a copy of your baptismal certificate from the Church where you were baptized. A letter from the Church, which provides the Date of Baptism, Religion/Denomination, Name and Address of the Church, and is signed by an authorized Church official, is also acceptable.
- ❖ **If you have been baptized but are unable to obtain a certificate or letter from your Church, please let us know so that we can assist you.**

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SECTION III. CURRENT MARITAL STATUS

Please check the appropriate box that reflects your current marital status.

- ❖ **Engagement:** If you are engaged, the Diocese of Arlington has a Marriage Preparation Policy, which prescribes a six-month preparation period. For more information, contact the Parish Office at 703-378-1037.
- ❖ **Currently Married:** Please provide a copy of your Marriage Certificate.
- ❖ **Previously Married:** *If you-- or your spouse --have had previous marriages,* and have not already obtained an annulment, **you will need to speak with a Priest or Deacon to find out what additional documentation may be required. This should be done as soon as possible** to ensure adequate time for the review process. **Please be sure to follow through** on all the paperwork he requests so that he can move forward with any petition for annulment or other appropriate petition to the Diocesan Tribunal.
- ❖ **If you are Catholic or are married to a Catholic & you were not married in a Catholic ceremony,** you and your spouse need to speak with a Priest or Deacon about having your marriage **convalidated (typically referred to as having your marriage blessed).**
- ❖ **If you are married but separated from your spouse:** Please provide the information regarding your marriage. You may need to speak with a Priest about your situation.

SECTION IV. SPONSOR INFORMATION

All who seek to receive the Sacraments of Initiation into the Catholic Church must have a Sponsor who meets the Qualifications of a Sponsor as spelled out by Canon Law.

If your Sponsor is a member of Corpus Christi Parish, they will need to contact the Parish Office to request a Sponsor Certificate. (703-378-1037)

- ❖ **If your Sponsor is not a member of Corpus Christi Parish,** your Sponsor will need to request a Sponsor Certificate from his/her Parish, and the Parish will prepare it with a Church Seal.
- ❖ **For those who do not have a Sponsor, and do not know of anyone to ask, please let us know and we will find someone for you.**

*****We need the original Sponsor Certificate with signature and Parish Seal. *****